



Guidance for Students - Our Day

- 8.50 Children are **welcomed** and come in to free choice activities. This gives adults a chance to settle any children who need a little extra care and talk to parents/carers if necessary.
- 9.15 **Register time** followed by a group activity. Children are split into small groups and play an adult led game or other activity.
- 9.35 **Free choice activities**. This usually includes an art/craft activity and free flow play (indoor/outdoor) where possible
- 10.30 **Snack time**. Children help to tidy up, then wash their hands for snack time.
- 10.45 **Outside**. We try to get outside every day so come prepared with appropriate outdoor clothing. Again we provide free choice activities.
- 11.30 **Storytime**. Generally story time is in a whole group on the carpet.
- 11.50 **Home time**. Children are expected to stay sitting until they see the person who is collecting them.
- 11.50 - 1.05 - **Lunch Club**. Followed by free choice play
- 1.05 **Register time** usually includes singing/story
- 1.10 **Free choice activities**. This usually includes an art/craft activity and free flow play (indoor/outdoor) where possible.
- 2.15 **Snack time**. Children help to tidy up, then wash their hands for snack time.
- 2.30 **Adult-led activity/game**
- 2.50 **Free choice activities** if time allows
- 3.20 **Storytime**. Generally story time is in a whole group on the carpet.
- 3.35 **Home time** Children are expected to stay sitting until they see the person who is collecting them.

## Things to remember

- Wear old clothes, a lot of our activities are messy.
- Listen to instructions given at induction regarding what to do in case of fire, assembly points etc as shown on attached 'In case of fire' notice.
- For your own safety, avoid too much physical contact with the children. If a child cuddles up to you or is distressed in some way then obviously respond. Avoid picking children up.
- Avoid having favourites. This is difficult as we are all drawn towards some people more than others, but a good teacher treats all children alike.
- Avoid getting the children too excited. It can be difficult to calm them down again.
- If there is anything you would like to do, please ask. You may have some tasks to do (eg observations) as part of your course, so make sure you have enough time and ask for any help.
- Also, if we ask you to do anything you hate or you are unhappy in any way, please tell us.
- We enjoy working with the children and want you to enjoy yourself too, so relax and have a lovely time.
- All children and staff are expected to wash their hands after going to the toilet and before touching food as well as when they are dirty.
- Be careful when lifting anything heavy. See the posters round pre-school to see the correct way or ask a member of staff. If possible, lift with a member of staff and avoid lifting children.
- Child protection - students are always accompanied by staff due to child protection regulations in order to protect children, and themselves against allegations of abuse.
- Confidentiality. It is important that you do not talk about any confidential matters concerning the children or Pre-school with anyone other than staff. (This includes friends or relatives.)

I have read the above and acknowledge the information.

Signed .....Date: ...../...../.....